



KMHA - Executive Minutes of Meeting

Accepted July 12,
2017

Date: 5 June 2017
Location: Davidson Centre, Kincardine
Time: 6:30 pm
Duration: 1.5 hours

Present:

J. Steven, President	J. Beaty, Second Vice President
K. Boulton, First Vice President	R. Bishop, Director of Tournaments
K. Helm, Secretary	J. Hunsburger, Town Contact
D. Lunn, Dir of Purchasing & Equip	A. Janes, Director of Ice Scheduling
M. Roppel / T. Aubrey, Dir of Fundraising	T. Dalcourt, Privacy Officer
C. Lyndon, Technical Director	

Regrets:

B. Harmsworth, Director of Sponsorship	T. Page, Director of Registration
B. Richards, Head Trainer	R. Renaud, Treasurer & Gates
T. Trudeau, Third Vice President	T. Desmond, Director of Referee Scheduling

Guests: R. Gibson/J. Armstrong

Chairperson: Jeff Steven
Quorum: YES, 12 (8 required)
Attachments: A -Treasurer's Report
B - Important Dates

1.0 Acceptance of Previous Minutes
May 2017 minutes were approved by executive.

2.0 New Business

Items Discussed

KMHA Hockey School and the Matt McGahey Goalie School were discussed; in particular, the registration numbers together with the dates and times. Gym and meeting rooms are booked for the off-ice portion.

- Bulldogs Player School – open to all registered players in Kincardine and Ripley Minor Hockey Associations (preference to KMHA); cap of 100 registrants (for players born 2011 to 2003); run evenings Aug 28 – Sept 1
- McGahey Goalie School – KMHA goalies only; cap at 16 spots (for goalies 2010 to 2005); run afternoons Aug 28 – Sept 1

Motion brought forth regarding the fees – to charge \$75 across the board - all in favour – motion passed.



OMHA AGM – Notices of Motion – reviewed and discussed pertinent notices of motion in the AGM package.

PEP Program – put forth a request to KMHA asking to provide the same support (ice time) as what was provided last year. KMHA supported PEP last year as it was a new development program. A. Janes brought forth a motion to conclude the support of the program this year – all in favour – motion passed.

WOAA Milestone Anniversary Golf Tournament in Goderich on July 22, 2017 - Executive members who wish to golf will let R. Bishop know by June 11, 2017.

R. Gibson (guest) thanked executive for their support and the use of the KMHA jerseys for the Bantam B girls' tryouts.

3.0 Summary of Actions (Current and Previous with Updates)

ACTION 15-08-2016: Tom to follow up on a wall dedicated to significant achievement banners etc. Update: email sent to Karen and they are fine with it. We just have to find the real estate for it. Discussion was had. Update: IN PROGRESS

ACTION 03-10-2016: Tamara will review the new dressing room policy information and add it to the manager's manual. IN PROGRESS. Rob to send Tamara the Coaches handbook. IN PROGRESS

ACTION 03-10-2016: Bob looking into the OMHA interactive clinic and will try to book it again. IN PROGRESS.

ACTION 03-10-2016: Darryl will look into the sponsorship agreement regarding sponsor bars. Perhaps removing them from the jerseys would allow easier sharing of jerseys between teams for size purposes. IN PROGRESS.

ACTION 10-01-2017: Rob will work with Darryl to get banners ordered for April. IN PROGRESS.

ACTION 10-01-2017: Angie / Kelly to talk to Erin Peet about how to post a survey on the website. IN PROGRESS.

ACTION 10-01-2017: Angie / Kelly to develop survey similar to Petrolia's and have on line ready by end of year. IN PROGRESS.

ACTION 10-01-2017: Angie to email Erin Peet and see if there is an option to set up online payment for next year for Silverstick. IN PROGRESS.

ACTION 10-05-2017: T. Desmond will look into the "Contact Us" tab/bios to include roles and responsibilities as to who to contact when issues/discussions specific to a particular discipline (Re;/VP/Girls/etc.). T. Desmond will clarify roles directly onto the website. IN PROGRESS

ACTION 10-05-2017: Update website to identify scheduled KMHA meetings – K. Helm. IN PROGRESS

ACTION 10-05-2017: T. Desmond to discuss the drafting and issuance of a letter to the Old Stars thanking them for their contribution to the hockey school. IN PROGRESS



ACTION 10-05-2017: K. Helm (with the assistance of A. Tanner) to upload cash calendar results onto the website. IN PROGRESS

ACTION 05-06-2017: T. Page will add the hockey and goalie schools to the online registration and place a cap on the numbers.

ACTION 05-06-2017: J. Steven to look into a KMHA gift for Paul Henderson – to present at the July 1st ceremony.

ACTION 05-06-2017: T. Trudeau (and the Bantam B coaches) will meet at the end of the 2017-18 season (January/February) to review the process. (*Lessons Learned Action*)

ACTION 05-06-2017: K. Boulton will ensure registration is submitted for Atom AE Collingwood tournament asap – and will ensure registration for other AE tournaments is completed.

ACTION 05-06-2017: J. Steven/K. Boulton will set up a meeting with R. Gibson and T. Trudeau to discuss the Bantam B girls tryouts/selection process and numbers.

ACTION 05-06-2017: R. Bishop will bring back information to this executive on the Wade Simmons Tournament and the Ross Young Tyke Tournament - regarding funding and costs for these two tournaments.

4.0 President's Report

July 1st Canada Day celebrations include a dedication to Paul Henderson. KMHA should have representation at this dedication and possibly a KMHA sweater presented to Mr. Henderson.

5.0 First VP's Report (Boy's Representative teams)

Rep Coaches have been selected – still 2 vacant coaching positions (peewee rep and midget rep). No one has come forth to apply.

AE teams need to be registered for tournaments. K. Boulton will ensure registration is submitted for Atom AE tournaments.

6.0 Second VP's Report (Boy's Local League teams)

No report at this time.

7.0 Third VP's Report (Girl's teams)

The costs for OWHA will be covered by KMHA.

8.0 Treasurer's Report

No report due to absence.

Reminder: All executive members are to have any outstanding bills to R. Renaud for processing asap, as this is year-end.

9.0 Secretary/Webmaster's Report

No report at this time.



10.0 Director of Purchasing and Equipment Report

Funds from The Society of Energy Professionals for camera – need to update fibre optic cable into the Davidson Centre building prior to having the camera run properly. Jamie will follow up with The Society and provide an update.

11.0 Director of Fundraising Report

Update provided on the KMHA banquet:

- Costs were \$12,374.08
- Extra medals which were ordered but not used will be put in storage
- 40 toques were left over and will be offered for sale at Tyke registration for \$10 each

Cash Calendars will be printed at the Goderich Print Shop. \$150 is needed for licensing fee and \$230 for printing and \$30 set up fee. M. Roppel brought forth a motion to approve these expenses – all in favour – motion approved.

12.0 Director of Registration Report

New Tyke registration to take place June 26 & 27 in the main lobby at the Davidson Centre.

July 31st is the deadline for Early Bird registration; after that date, the fee increases by \$100.00.

Executive reviewed the registration numbers to date:

Novice Girls – 11

Novice Boys – 25

Atom Girls – 4

Atom Boys – 20

Pewee Girls – 20

Pewee Boys – 9

Bantam Girls – 15

Bantam Boys – 11

Midget – 9 (includes 3 goalies)

It was noted the low numbers so far, although it is still early. It was agreed to post a reminder on the website/social media.

13.0 Privacy Officer Report

No report at this time.

14.0 Director of Sponsorship & Gates

No report due to absence.

15.0 Referee Scheduler Report

No report due to absence.

16.0 Ice Scheduler Report

Discussed the ice scheduling for the 2017-18 season. Reviewed the number of teams in comparison to last season and discussed ice time required for Burrows Player Development, Luinstra Goalie Development and Power Skating. KMHA tryouts start September 5th.

17.0 Technical Director Report

No report at this time.



18.0 Director of Tournaments Report

KMHA has been approached by Tiverton Minor Sports regarding the Wade Simmons Tournament and Ross Young Tyke Tournament. KMHA would like to undertake these two tournaments. Debbie Simmons would continue as the tournament convenor for both tournaments. R. Bishop brought forth the motion for KMHA to take on the two tournaments – all in favour – motion passed. R. Bishop will bring back further information regarding funding and costs on these tournaments.

R. Bishop provided tournament date information:

- Kincardine Regional Silverstick Tournament (Dec 27-30)
- Archie McMillan Tournament (Oct 27-29)

19.0 Head Trainers Report

No report due to absence.

20.0 Next Meeting Details

The next meeting will be July 12, 2017 at 6:30 pm at the Davidson Centre, old meeting room.



ATTACHMENT A

KMHA BUDGET REPORT 2016/2017 Period Ending May 31, 2017

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$208,000.00	198,514.03	(\$9,485.97)
Hockey School (net)	\$20,500.00	7,344.20	(\$13,155.80)
Power Skating School (net)	\$6,000.00	2,474.04	(\$3,525.96)
Calendars (net)	\$32,832.00	(11,525.11)	(\$44,357.11)
Sponsors	\$14,500.00	11,697.45	(\$2,802.55)
Donations	\$20,000.00	21,333.42	\$1,333.42
Gate Receipts	\$18,000.00	19,222.24	\$1,222.24
Equipment Sale	\$0.00	-	\$0.00
Fundraising (net)	\$0.00	-	\$0.00
Ties & Decals	\$0.00	-	\$0.00
Pigs of Hope	\$0.00	-	\$0.00
Tournament-Midget	\$9,900.00	6,800.00	(\$3,100.00)
Silverstick	\$58,100.00	50,834.75	(\$7,265.25)
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	\$387,832.00	306,695.02	(\$81,136.98)

<u>EXPENSES</u>			
Ice Rental	\$200,000.00	162,313.33	\$37,686.67
Development Skills (net)	\$8,500.00	310.00	\$8,190.00
Equipment/Pennants/Trophies	\$30,000.00	19,317.22	\$10,682.78
Insurance-OMHA	\$18,000.00	17,096.09	\$903.91
Registration-OMHA	\$4,000.00	4,228.64	(\$228.64)
Registration/Insurance-OWHA	\$9,000.00	10,334.00	(\$1,334.00)
Advertising	\$500.00	-	\$500.00
Clinics & Meetings	\$10,000.00	8,084.30	\$1,915.70
Bank Charges	\$5,000.00	5,497.88	(\$497.88)
Office Supplies	\$2,000.00	2,754.40	(\$754.40)
Referees	\$40,000.00	22,133.49	\$17,866.51
Tournament - Midget	\$8,000.00	5,208.39	\$2,791.61
Silverstick	\$30,155.00	34,426.87	(\$4,271.87)
Year end Banquet	\$15,000.00	9,810.53	\$5,189.47
Accounting Fees	\$100.00	-	\$100.00
Miscellaneous	\$3,000.00	5,652.71	(\$2,652.71)
Team Pictures	\$4,200.00	4,939.39	(\$739.39)
	\$387,455.00	312,107.24	\$75,347.76
	\$377.00	(\$5,412.22)	

Chequing A/C Balance to Jun 5/17 \$98,012.21
 Lottery A/C Balance to Jun 5/17 \$66,714.17

Budget Approved by Executive: Approved



Attachment B

Important Hockey Dates		
Month	Actions	Responsibilities
January		
	10 Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
	15 Deadline to add affiliate players.	
	15 Post on Website that spring tryout teams must notify VP Girls with required info by February 15th	
	30 days prior to AGM Post AGM material on web.	Secretary
February		
	10 Deadline for player addition to a roster.	
	Within first 15 days AGM	President
March		
April		
May		
	anytime Engrave any trophies	Director of Purchasing & Equip
	Review of Financials	Treasurer
	31 Representative team entries and fees are to be received by the W.O.A.A. Office .	President
	31 OHMA last day for tryouts or exhibition games.	
	tbd OWHA AGM	
	Request Coaching Applications	Hockey Committee
June		
	Anytime Coaching Applicants reviewed	Hockey Committee
	OMHA AGM	Town Contact or Delegate
	16 OMHA Closing date for team entries	
	30 Fiscal year end	Finance
	tbd Registration nights	Registrar
	tbd Silverstick AGM - June 17 th 2017	Tournaments
July		
	Anytime WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
	Anytime Book Silver Stick tourneys for Rep teams.	First VP
August		
	Anytime Select Rep Coaches	Hockey Committee
	15 OHMA first day for tryouts or exhibition games.	
	31 WOAA account must be paid in full from prior season.	



Important Hockey Dates		
Month	Actions	Responsibilities
anytime	Revise Police Check instructions	Privacy Officer
September		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	Team photos arranged	tbd
October		
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due on line (not staff)	
November		
01	WOAA deadline to return trophies	Town Contacts
01	HL/LL rosters due (WOAA rule)	2 nd VP (Local League)
15	Rep Team Rosters must be approved.	Registrar
15	OWHA HL Registration deadline	2 nd VP (Local League)
Tbd	Municipality grant application due	Director of Fundraising
December		
01	HL/LL Rosters must be approved.	Registrar.
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
anytime	Prep AGM material for posting.	Executive.